



SCIENCE TECHNOLOGY AND INNOVATION MAINSTREAMING ANNUAL WORK PLAN FY 2022 -2023

NAME OF INSTITUTION:									
S/N	PC Indicator(s)	ACTIVITY	SPECIFIC ACTIVITIES	TIME FRAME				Budget Allocation	Responsibility
				Q1	Q2	Q3	Q3		
1.	Appoint or Re-appoint Focal Person and champions	Appoint Focal Person and Champions	e.g. issuance of letter of appointment						
2.	Attend a training for Focal person and Champions	Training of Focal Person and champions	e.g., Participate in training programmes organized by NACOSTI						
3.	Conduct a training to Staff/ Stakeholders	Schedule training for Staff/ Stakeholders	e.g., Undertake training and sensitization to Staff/ Stakeholders						
4.	Provide details and submit evidence as requested on RSTI	I. SECTION A. Research, Science, Technology and Innovation (RSTI) Human Resources Capacity	<ul style="list-style-type: none"> Populate the Table 3 on current in post staff & Table 4 on Human Resource Capacity Upload 						
		II. SECTION B. Research, Science, Technology and Innovation (RSTI) infrastructure, facilities and equipment	<ul style="list-style-type: none"> Populate the Table 5 on Research, Science, Technology and Innovation (RSTI) equipment and facilities Upload 						
		III. SECTION C. Research, Science, Technology	<ul style="list-style-type: none"> Populate the Table 6 on Research and 						

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				Q1	Q2	Q3	Q3		
		and Innovation (RSTI) expenditure	Development Expenditure <ul style="list-style-type: none"> • Upload 						
		IV. SECTION D. Research, Science, Technology and Innovation (RSTI) inputs	<ul style="list-style-type: none"> • Populate the Table 7 on Collaborative Research, Science, Technology and Innovation (RSTI) Programmes or Projects • Upload 						
		V. SECTION E. Research, Science, Technology and Innovation (RSTI) outputs	<ul style="list-style-type: none"> • Populate the Table 8 on Research, Technology and Innovation Outputs • Attach evidence for the all Research, Technology and Innovation Outputs • Upload 						
		VI. SECTION F. Research, Science, Technology and Innovation (RSTI) Dissemination	<ul style="list-style-type: none"> • Populate the Table 9 on Dissemination of Research, Technology, and Innovation products or services • Upload 						
STREAM A: STI Strategy Development (This part shall be filled by Institutions that are yet to develop the STI Mainstreaming Strategy)									
5.	Develop STI Strategy using the template provided by NACOSTI (This will be anchored	i.e Develop STI Strategy	e.g <i>1. Establishment or formation of a working group</i>						

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	<i>on the guidelines provided in the NACOSTI website (www....) The MDAs shall submit their Work plans before the end of Q1)</i>		2. Committee to develop the STI Strategy/ Hiring a consultant /Resource person						
			3. Hold meetings or workshop						
			4. Develop STI Strategy, validate etc.						
			5. Approval of the STI strategy						
STREAM B: STI Strategy implementation (This part Shall be filled by Institutions that have developed the STI Mainstreaming Strategy)									
6.	Identify and implement at least five (5) STI strategic issues identified in their respective Institutional STI strategy submitted	I. RSTI Human Resource							
		II. STI infrastructure, facilities and equipment							
		III. Funding and investment of RSTI							
		IV. Collaborations and partnerships							
		V. Education, training and research							
		VI. Technology development, Transfer, Diffusion and Commercialization							

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		VII. RSTI advocacy and awareness							
7.	Submit quarterly reports to NACOSTI in the prescribed format (as provided on the NACOSTI website) within 15 days after the end of the quarter.	Submission of Q1 or Q2 or Q3 or Q4 Report							

<p>APPROVED BY HEAD OF INSTITUTION</p> <p>NAME:</p> <p>DESIGNATION:</p> <p>DATE:</p> <p>SIGNATURE:</p>	<p>OFFICIAL STAMP</p>
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