

**MDA’s LOGO**

**SCIENCE TECHNOLOGY AND INNOVATION MAINSTREAMING ANNUAL WORK PLAN FY 2022 -2023**

| **NAME OF INSTITUTION:** |  |
| --- | --- |
| **S/N** | **PC Indicator(s)** | **ACTIVITY** | **SPECIFIC ACTIVITIES** | **TIME FRAME** | **Budget Allocation** | **Responsibility** |
| **Q1** | **Q2** | **Q3** | **Q3** |
|  | **Appoint or Re-appoint Focal Person and champions** | Appoint Focal Person and Champions | e.g. issuance of letter of appointment |  |  |  |  |  |  |
|  | **Attend a training for Focal person and Champions** | Training of Focal Person and champions | e.g., Participate in training programmes organized by NACOSTI  |  |  |  |  |  |  |
|  | **Conduct a training to Staff/ Stakeholders** | Schedule training for Staff/ Stakeholders | e.g., Undertake training and sensitization to Staff/ Stakeholders |  |  |  |  |  |  |
|  | **Provide details and submit evidence as requested on RSTI** | 1. SECTION A. Research, Science, Technology and Innovation (RSTI) Human Resources Capacity
 | * Populate the Table 3 on current in post staff & Table 4 on Human Resource Capacity
* Upload
 |  |  |  |  |  |  |
| 1. SECTION B. Research, Science, Technology and Innovation (RSTI) infrastructure, facilities and equipment
 | * Populate the Table 5 on Research, Science, Technology and Innovation (RSTI) equipment and facilities
* Upload
 |  |  |  |  |  |  |
| 1. SECTION C. Research, Science, Technology and Innovation (RSTI) expenditure
 | * Populate the Table 6 on Research and Development Expenditure
* Upload
 |  |  |  |  |  |  |
| 1. SECTION D. Research, Science, Technology and Innovation (RSTI) inputs
 | * Populate the Table 7 on Collaborative Research, Science, Technology and Innovation (RSTI) Programmes or Projects
* Upload
 |  |  |  |  |  |  |
| 1. SECTION E. Research, Science, Technology and Innovation (RSTI) outputs
 | * Populate the Table 8 on Research, Technology and Innovation Outputs
* Attach evidence for the all Research, Technology and Innovation Outputs
* Upload
 |  |  |  |  |  |  |
| 1. SECTION F. Research, Science, Technology and Innovation (RSTI) Dissemination
 | * Populate the Table 9 on Dissemination of Research, Technology, and Innovation products or services
* Upload
 |  |  |  |  |  |  |
| **STREAM A: STI Strategy Development (This part shall be filled by Institutions that are yet to develop the STI Mainstreaming Strategy)** |
|  | **Develop STI Strategy using the template provided by NACOSTI *(This will be anchored on theguidelines provided in the NACOSTI website (www….)******The MDAs shall submit their Work plans before the end of Q1)*** | i.e Develop STI Strategy | e.g*1. Establishment or formation of a working group* |  |  |  |  |  |  |
| 2. Committee to develop the STI Strategy/ Hiring a consultant /Resource person |  |  |  |  |  |  |
| 3. Hold meetings or workshop |  |  |  |  |  |  |
| 4. Develop STI Strategy, validate etc. |  |  |  |  |  |  |
| 5. Approval of the STI strategy |  |  |  |  |  |  |
| **STREAM B:  STI Strategy implementation (This part Shall be filled by Institutions that have developed the STI Mainstreaming Strategy)** |
|  | **Identify and implement at least five (5) STI strategic issues identified in their respective Institutional STI strategy submitted** | 1. RSTI Human Resource
 |  |  |  |  |  |  |  |
| 1. STI infrastructure, facilities and equipment
 |  |  |  |  |  |  |  |
| 1. Funding and investment of RSTI
 |  |  |  |  |  |  |  |
| 1. Collaborations and partnerships
 |  |  |  |  |  |  |  |
| 1. Education, training and research
 |  |  |  |  |  |  |  |
| 1. Technology development, Transfer, Diffusion and Commercialization
 |  |  |  |  |  |  |  |
| 1. RSTI advocacy and awareness
 |  |  |  |  |  |  |  |
|  | **Submit quarterly****reports to NACOSTI****in the prescribed****format (as provided****on the NACOSTI****website) within 15****days after the end of****the quarter.** | Submission of Q1 orQ2 or Q3 or Q4Report |  |  |  |  |  |  |  |

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| APPROVED BY HEAD OF INSTITUTIONNAME: ……………………………….………………………………DESIGNATION: ……………………………….…………………….DATE: ……………………………….……………………………….SIGNATURE: ……………………………….………………………. |  OFFICIAL STAMP |